

March 16, 2020

Dear Friend of Cranaleith,

After several days of serious internal deliberation and consultation related to the COVID-19 Virus, we have decided to discontinue all services effective Monday, March 16, 2020, until further notice.

The health and safety of our staff and guests are a priority and we want to ensure that we are doing our part to halt the spread of the virus.

If you are currently registered for a program, we will be in touch with you with the option of credit towards an upcoming program, a refund, or making a donation.

If you are scheduled for Spiritual Direction you will be contacted by your Director personally.

If you have booked meeting space in our Conference center within the next few months, we will be in touch with you to reschedule for a later date.

Additionally, starting this Monday, March 16, the majority of our staff will be working from home until otherwise stated. This will be reevaluated every two weeks and we will decide if further action is warranted.

Our staff will still be hard at work but will be doing so primarily through phone calls, emails, and video meetings. If you'd like to get in touch with one of our staff, please do so by email. You can find our bios and contact information by <u>clicking here</u>.

We recognize that this is an unprecedented and unique situation so thank you for your flexibility and support. Since we do not know how long these new guidelines will be in place, our team will continue to keep a close pulse on what's happening and provide updates as we receive additional information.

Please let us know if you have any specific questions or concerns.

Please be safe, cautious and stay well. We will continue our prayers for the health and well-being of our Mercy Community, our local community, and all those impacted in the world.

In Mercy,

Marianne Trainer

Interim Executive Director Cranaleith Spiritual Center 215-934-6206 info@cranaleith.org